



NOAA Central & Regional Libraries

National Oceanic and Atmospheric Administration

NOAA Institutional Repository

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July 11, 2017



Agenda

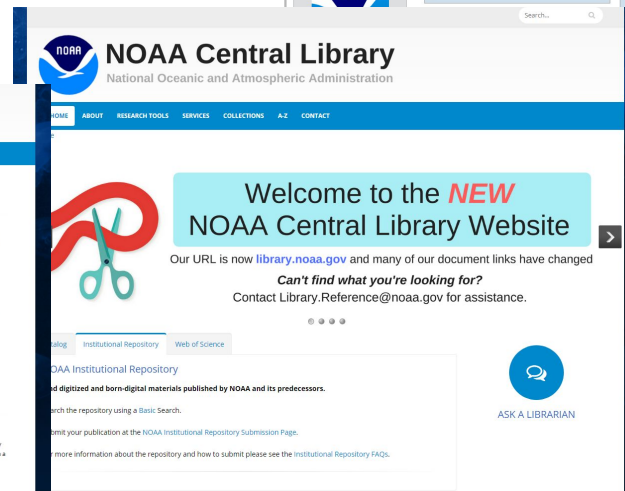
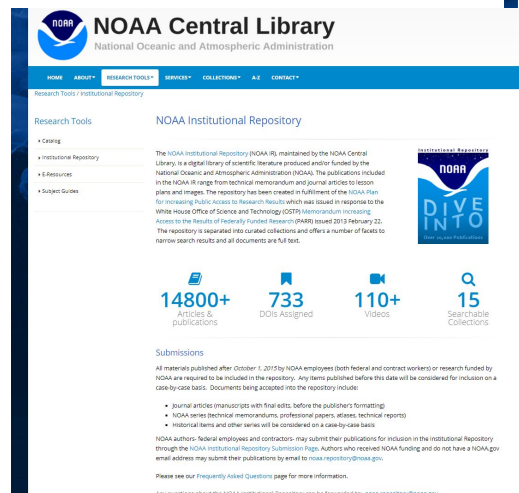
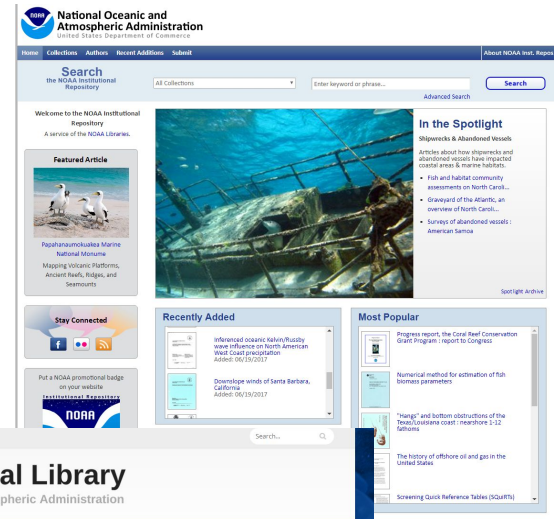
1. Demo of IR
2. Benefits
3. Documents Accepted
4. Submitting to the IR
5. Q & A





Accessing the Repository

- <https://repository.library.noaa.gov/welcome>
- Library's Website
 - Home Page
 - Resources Tools Page



Why Submit to the IR?

- The NOAA [Plan for Increasing Public Access to Research Results \(PARR Plan\)](#) requires that publication authors deposit final NOAA publications and peer-reviewed articles published after October 1, 2015. The plan was written in response to a 2013 [White House OSTP Memo](#) requiring federal agencies to make publications and data funded through taxpayer dollars publicly accessible in a timely fashion.
- Increase visibility and reach of your research -- Documents in the IR are Google indexed making it easier for other researchers to find your work.
- Provide reliable, long-term access to your publications with a persistent link in a Trusted Digital Repository.

What documents are included in the IR?

NOAA PUBLICATIONS

The NOAA PARR Plan, requires inclusion of any document in a NOAA series which include (but are not limited to):

- NOAA professional papers
- NOAA atlases
- NOAA technical reports
- NOAA technical memorandums

*Library may include other NOAA-produced documents ([IR Document Policy](#))

Examples:

- Strategic plans
- Annual reports
- Recovery plans
- Congressional reports (to Congress)



What documents are included in the IR?

JOURNAL ARTICLES

NOAA-authored and NOAA-funded journal articles must be submitted:

- Final, peer-reviewed but **pre-publication manuscript**

Examples:

<https://repository.library.noaa.gov/view/noaa/13174>

<https://repository.library.noaa.gov/view/noaa/13178>

- For Open Access articles, authors can submit the final publisher PDF version.

If you are unsure if a journal is Open Access, the [SHERPA/RoMEO](#) site can provide much needed guidance.

Example:

<https://repository.library.noaa.gov/view/noaa/13245>



How to Submit Publications

SUBMISSION FORM*

Located at:

<https://sites.google.com/a/noaa.gov/noaa-library-ir/?pli=1>

2-step process:

1. Fill out form including type of document, author name(s), title, and DOI number if available.
2. Attach document including the submitter's name and email address. File can be uploaded from computer or Google Drive.

**Preferred submission method*

NOAA Institutional Repository Submission Page

Submission Form

STEP #1:

Open Access? *

If it is open access, the final published version is acceptable for submission purposes.

☒ Yes

☐ No

Document Type

☒ Peer Reviewed Journal Manuscripts

☐ NOAA Professional Papers

☐ NOAA Atlases

☐ NOAA Technical Reports

☐ NOAA Technical Memorandums

☐ Other:

Personal Authors / Researcher Identifier *

Last name, first name, middle name (if applicable) and the corresponding Researcher Identifier in parentheses (e.g. Doe, Jon, S. (D-1234-2016)). For multiple NOAA authors, please enter each author on a separate line.

Smith, John (D-123)

Doe, Jane

Title *

Full Title of the article, with subtitle and journal of publication when relevant. (e.g. Basics of Meteorology, Bulletin of AMS)

The Oceans

Publication DOI / URL

Include if available (e.g. <http://dx.doi.org/10.1364/ao.54.010116> URL if DOI is unavailable); we will assign DOIs to NOAA issued series publication

<http://doi.org/10.1234/ao.1234567>

Dataset DOI / URL

If your research included a dataset that has a DOI / URL, please include it here.

STEP #2:

NOTE: Only submit manuscripts after they have gone through t

NOAA IR file submission

First name: *

Last name: *

Email: *

File: No file chosen *



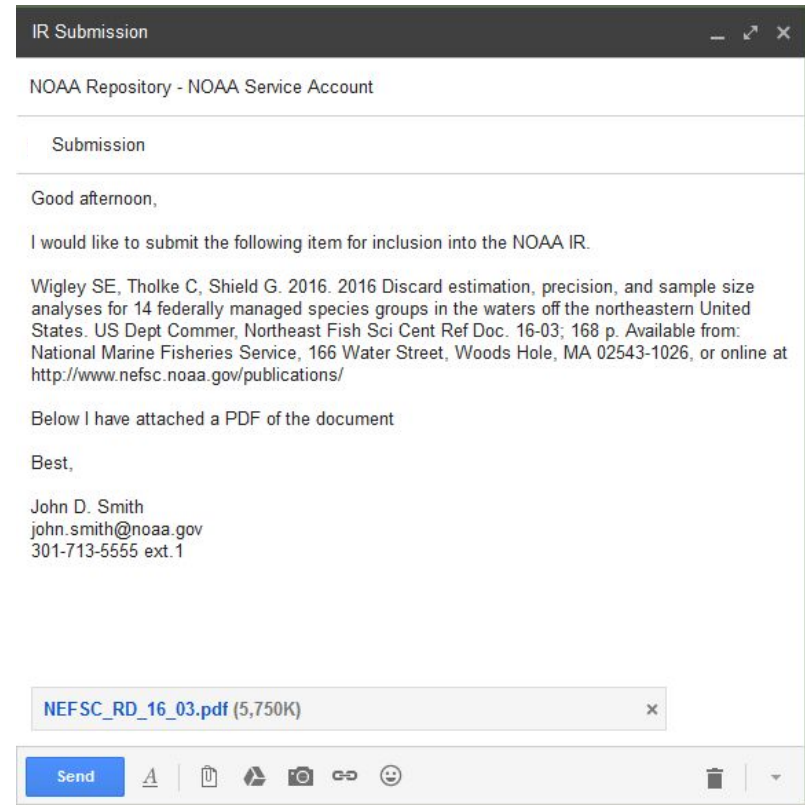
How to Submit Publications

EMAIL

Send to: noaa.repository@noaa.gov

Best for batch submissions

- Subject Line
 - “Submission”
- Body
 - Citation or article/report info
 - Author name(s), title, DOI (if applicable), etc.
 - Primary contact person
- Attachments
 - Single items
 - .doc, .pdf, Google Drive document, etc.
 - Batches
 - [Excel file](#) or EndNote database





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Questions?

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